

Addendum No.3

Date: December 7, 2021

To: All Proposers

From: Christine Chavez, Transit Manager

Subject: RFP20210910YARTS YARTS Transit Service Operator, Bus Maintenance, and Bus Fuel Provider

This Addendum No.3 issued by YARTS supersedes the language in the RFP. Any part of the RFP not addressed in this Addendum remains unaffected and the original language stands.

Following are questions submitted by potential proposers with YARTS' responses in red *italicized* text.

1. There is a footnote on the Detailed Cost Form – Maintenance page for “*Exclude Vehicle Parts from Cost Per Revenue Hour.” If we are supposed to exclude Parts from the Hourly rate, where are contractors supposed to include our maintenance parts costs to keep the buses operating? Are Parts for the YARTS provided buses a pass through expense? *Parts are be included as a pass through expense for actual costs, and not include a mark-up. Proposers may, in their proposal response, submit an annual not to exceed amount for maintenance parts.*
2. Also, why are the cells on the Proposed Pricing for Services page on line 4 shaded for the Leased Spare vehicles? Is this because you are assuming zero (o) hours for the leased vehicles in your pricing analysis? Ex. Cells G4, I4, K4, M4, O4, Q4 and S4 and therefore multiply the YARTS fleet by 14,903 for Cell G3? *The cells are greyed out because it is unknown exactly how many hours the leased vehicles will be utilized. YARTS is interested in seeing an hourly rate for the use of the leased vehicles, which includes the maintenance of the vehicles. The total cost of YARTS leased vehicles shall be included in the Fixed Cost add-on by service year which is on the “Proposed Pricing for Services” spreadsheet and also be included in the Operational Costs Per Hour - leased spare vehicles (not to exceed). Any additional costs or expenses not captured in either of those categories can be added to the Fixed Cost add-on by service year.*

Note: The following cost form was included by the potential proposer that submitted question 1.

Detailed Cost Form – Maintenance

BUDGET ITEM	Base Years					Option Years	
	Year 1	Year 2	Year 3	Year 4	Year 5	Option Year 1	Option Year 2
VARIABLE COST ELEMENTS							
Mechanic Wages							
Mechanic Fringe Benefits							
Uniforms							
Workers Comp							
Payroll Tax							
Vehicle Parts *							
Tires							
Vehicle Lubricants (excluding fuel)							
Other Maintenance Costs (excluding labor)							
Other Operating Costs (please specify):							
TOTAL VARIABLE COST ELEMENTS							
COST PER REVENUE HOUR [**]							
FIXED FEE COST ELEMENTS							
Personnel Costs (excluding mechanics)							
Safety Expenses							
Training Expenses							
Insurance/Liability							
Corporate Overhead							
Other (please specify)							
TOTAL ANNUAL FIXED FEE							
MONTHLY FIXED FEE							

* Exclude Vehicle Parts from Cost Per Revenue Hour [**]